



AGENDA
Durham Public Schools Board of Education
Instructional Services Committee
February 3, 2014
Fuller Administration Building, 511 Cleveland Street, Durham, NC

1. Call to Order
2. Moment of Silence
3. Agenda Review and Approval
4. Public Comment
5. Instructional Services Committee Meeting Minutes
 - I. January 6, 2014
6. Reports
 - I. Career and Technical Education Update
 - II. Read to Achieve Update
 - III. Summary of Follow-Up Items
7. Adjournment

Mission Statement

In collaboration with our community and parents, the mission of Durham Public Schools is to provide all students with an outstanding education that motivates them to reach their full potential and enables them to discover their interests and talents, pursue their goals and dreams, and succeed in college, in the workforce and as engaged citizens.



One Vision. One Durham.

Date: February 3, 2014

Durham Public Schools Instructional Services Committee PRECIS

Agenda Item: Instructional Services Committee Meeting Minutes

Staff Liaison Present: Stacey Wilson-Norman, Ed.D.

Phone #: 560-3874

Main Points:

Administration is presenting meeting minutes for consideration and approval:

- January 6, 2014 – Instructional Services Committee

Fiscal Implications:

- None

Strategic Plan Alignment:

- None

Purpose

Information

Discussion

Action

Consent

Reviewed by:

Finance _____

Attorney _____

DRAFT
Minutes of the
Instructional Services Committee of the Board of Education
Durham Public Schools

The Instructional Services Committee of the Durham Public Schools Board of Education held a meeting on Monday, January 6, 2014 at 4:30 p.m. in the Board Room, Fuller Administration Building - 511 Cleveland Street, Durham, NC.

Committee members present

Nancy Cox, Chairperson, Heidi Carter, Omega Parker, Leigh Bordley, Natalie Beyer and Pastor Fredrick Davis. Board Co-Chairperson Minnie Forte-Brown was not present.

Administrators present

Dr. Stacey Wilson-Norman, Deputy Superintendent for Academic Services; James Key, Area Superintendent for High Schools; Teresa Daye, Curriculum, Instruction and Assessment Officer; Jeffery Dockery, Principal of Lakeview School; Dan Gilfort, Principal of Performance Learning Center; Dr. Terri Mazingo, Assistant Superintendent of Research and Accountability; DeShawna Gooch, Director of Assessments; Emmett Tilley, III, Interim Area Superintendent for Elementary Schools; Karin McKee and Cheryal Isaac, K-5 Literacy Specialists; Sashi Raysam, Director ESL K-12; and Hugh Osteen, Interim Superintendent.

Attorney present

Ken Soo

Call to Order/Moment of Silence

Chairperson Cox called the meeting to order and presided over a moment of silence.

Agenda Review and Approval

Chairperson Cox moved to adopt the agenda as presented. The order of the agenda items were revised and approved as follows:

- 1) 2013-2014 Local Options for Alternative Schools
- 2) Delay in EOC and NC Final Exam Grades Update
- 3) English as a Second Language (ESL) Update
- 4) mClass Update

General Public Comment

There was no public comment.

Approval of Minutes

A motion was made and the minutes were approved as written.

Reports

2013-2014 Local Options for Alternative Schools

Public Comment: None

Jim Key provided an update on the 2013-2014 Local Options for Alternative Schools for discussion and subsequent approval. Joining Mr. Key were Jeff Dockery, Principal of Lakeview School and Dan Gilfort, Principal of Performance Learning Center, to provide an overview of DPS' two alternative schools Lakeview and Durham's Performance Learning Center, designed for students who have a history of chronic misbehavior and/or who are at-risk for dropping out of school. According to State Board of Education policy notes, alternative schools participate in the ABC's accountability model through local options. Three local options must be included in the school improvement plan and approved by DPS Board of Education. Administration presented the local options for both Lakeview – Attendance, Student

Progress and Proficiency and Parent Involvement, and for PLC – Student Progress and Proficiency, Higher Expectations for Student Achievement, and Attendance.

Board members had a full discussion about this update and the local options for each school. A motion was made to place this item on the consent agenda at the January full Board meeting. The motion was moved and seconded to place on the consent agenda at the January full Board meeting.

Delay in EOC and NC Final Exam Grades Update

Public Comment: None

Jim Key provided an update on the delay in EOC and NC Final Exam Grades. NCDPI cannot assign grades to the EOC and NC final exams until all schools across North Carolina have completed testing for first semester, to ensure that students and teachers are evaluated consistently across North Carolina. Schools will not receive final exam grades for the identified classes until late January 2014. Once EOC and NC Final Exam grades are received, schools will calculate final grades and new report cards will be printed and distributed.

The Board had a full discussion about this update. This agenda item was presented for information.

English as a Second Language (ESL) Update

Public Comment: None

Dr. Daye and Ms. Rayasam presented an overview of the district's English as a Second Language program, including information on ESL staffing, the instructional program models, accountability measures, professional learning, partnerships and next steps.

The Board had a full discussion about this update. This agenda item was presented for information.

mClass Update

Public Comment: None

Dr. Daye, Karin McKee and Cheryal Isaacs, presented an overview on the use and benefits of the mClass Reading 3D program. The overview included the benefits of the program, implementation updates, highlights of the program for the 2013-2014 school year, and next steps.

The Board had a full discussion about this update. This agenda item was presented for information.

Summary of Follow-up Items

None

Having no further business, the meeting was adjourned.



One Vision. One Durham.

Date: February 3, 2014

Durham Public Schools Instructional Services Committee PRECIS

Agenda Items: Career and Technical Education Update

Staff Liaison Present: James Key
Rick Sheldahl

Phone #: 919-560-2597
Phone #: 919-560-3747

Main Points:

- Administration will provide an update on Career and Technical Education program including:
 - An update on program development at middle and high schools
 - Partnerships: Office of Economic and Workforce Development, Durham Technical Community College, and Made in Durham
 - The 2014-2015 “Pathways”
 - Status of the DPS Hub Farm
 - CTE focal points for the future

Fiscal Implications:

- These efforts are supported through federal, state, and local funds.

Strategic Plan Alignment:

- Goal 1.7 – DPS will target Science, Technology, Engineering, Arts and Math (STEAM) integration to improve student achievement outcomes as measured by school, district and state assessments.

Purpose

Information

Discussion

Reviewed by:

Finance _____ **Attorney** _____

Career and Technical Education Annual Update February 3, 2014

Rick Sheldahl

Career and Technical Education Director

Introduction

- Program Development/Highlights at Middle and High Schools
- Important partnerships: Office of Economic and Workforce Development, Durham Technical Community College, Made in Durham
- Overview of 2014-2015 “pathways”
- Update on the DPS Hub Farm
- Future focal points for CTE

Middle School Program Development

- Three unique, standalone grade-level “paths” have been developed for all non-magnet middle schools

	Biotechnology	Technology, Engineering and Design	Computer Applications
6 th	Plant and Animal Science	Introduction to Technology	Introduction to Computer Applications
7 th	Biomedical Science	Robotics	Advanced Microsoft Office
8 th	Introduction to Environmental and Natural Science	Engineering and Design	Internet and Computing Core Certification (IC3) Digital Literacy

High School Program Highlights

- First Project Lead The Way(PLTW) Computer Science courses starting this semester at Riverside and SSOE
- Agriculture Science and Culinary Arts program at Northern continue to flourish
- Business and Finance Academy at Hillside just celebrated the grand opening of the Hornet school bank

High School Program Highlights

- SSES continues to develop four CTE-focused schools, two of which are based on the proven PLTW curriculum
- Programs at Holton are flourishing with a strong group of teachers

Important Partnerships

- Office of Economic and Workforce Development
- Durham Technical Community College
- Made in Durham
- Triangle E-cycling

2014-2014 “Pathways”

- Northern: Agriculture, Food & Natural Resources; Transportation, Distribution and Logistics; Hospitality and Tourism
- Riverside: Science, Technology, Engineering and Mathematics (STEM)
- Hillside: Finance, Business, Management, and Administration; Information Technology
- Jordan: Agriculture, Food & Natural Resources

Hub Farm Update

- <http://www.youtube.com/watch?v=vWabU1KuIPc>
- Exciting developments:
 - Hiring part time farmer from fundraising monies
 - Student visits becoming more regular
 - Started internships (only one so far, but.... 😊)
 - Partnership with Duke Interdisciplinary Social Innovators

Future Focal Points

- Slow down the change and build capacity
 - It has been 4.5 years of constant change and it is time to build the outstanding programs instituted
 - Increased internships and work experiences for our students
 - Be more deliberate in outreach to elementary to develop future students for existing programs

Discussion



One Vision. One Durham.

Date: February 3, 2014

**Durham Public Schools
Instructional Services Committee
PRECIS**

Agenda Items: Read to Achieve Update

Staff Liaison Present: Stacey Wilson-Norman, Ed.D.

Phone #: 919.560.3874

Main Points:

- Administration will provide an update on the components of Read to Achieve.
- Administration presents this agenda item for information.

Fiscal Implications:

- These efforts are supported through federal, state, and local funds.

Strategic Plan Alignment:

- Goal 1.2 – DPS will expand opportunities for academic acceleration to eliminate achievement gaps and ensure annual student growth as measured by district, state and local assessments.

Purpose

Information

Discussion

Reviewed by:

Finance _____

Attorney:

Read to Achieve Update Instructional Services Committee February 3, 2014

**Dr. Stacey Wilson-Norman
Deputy Superintendent Academics**

Basic Components

1. Comprehensive Plan

2. Developmental Screening

3. Early Grade Reading Proficiency

4. Elimination of Social Promotion

5. Reading Development for Retained Students

6. Notification to Parents and Guardian

7. Accountability Measure Process

Presentation Focus



Elimination Social
Promotion



Successful Reading
Development

Portfolio Process

- Based on 12 reading standards
- Secure passages with 5 questions
- Must get 4 out 5 questions correct for each passage
- Students show proficiency by completing 3 passages for each standard
- 10 passages for each standard

Portfolio Opportunities

Updates

- Scale score 442 and above exempt
- Extend 2 exempt

Challenges

- Readability of passages
- Loss of instructional time
- Redundancy of mClass

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Summer Reading Camp

Summer Reading Camp Proposal

- General Information
 - 6 weeks
 - 3 hours of instruction daily
 - Monday thru Thursday
 - Will serve breakfast and lunch
 - Transportation will be provided
 - Free of charge to students/parents

Summer Reading Camp Proposal

The plan is to have 10 sites with feeder schools:

1. EK Powe (Hillandale, George Watts, Club)
2. Sandy Ridge (Mangum, Little River, Eno Valley)
3. Lakewood (Forest View, Morehead, Hope Valley)
4. Creekside (Parkwood, Southwest)
5. WG Pearson (Fayetteville St., CC Spaulding, RN Harris)
6. Eastway (Burton, YE Smith)
7. Spring Valley (Bethesda, Oak Grove)
8. Merrick Moore (Glenn)
9. Holt (Easley)
10. Pearsons town

Summer Reading Camp Proposal

Calendar of Dates (Traditional)

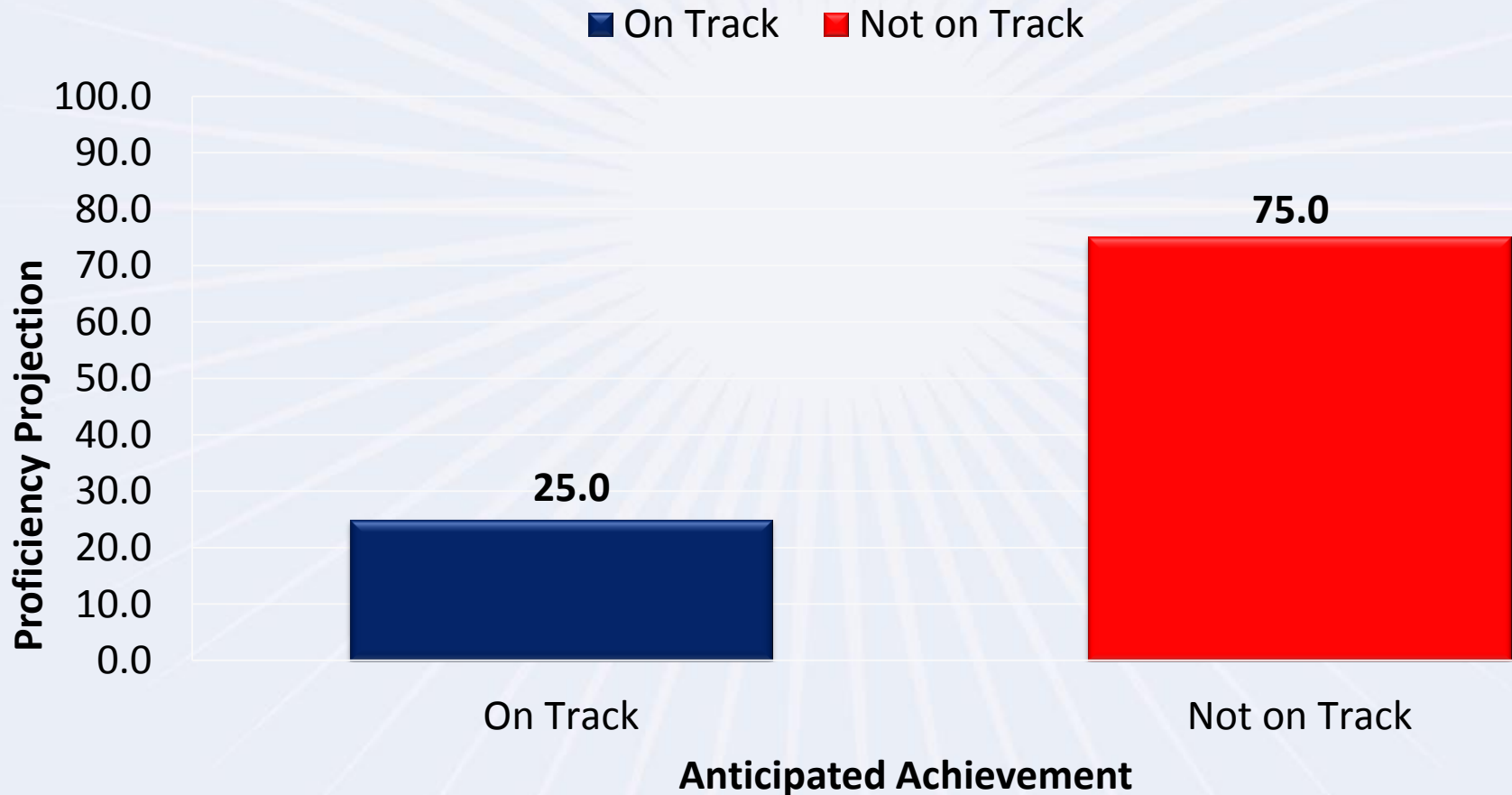
Week 1: June 23-June 26	Week 4: July 14-July 17
Week 2: June 30-July 3	Week 5: July 21-July 24
Week 3: July 7-July 10	Week 6: July 28-July 31

Summer Reading Camp Proposal

Calendar of Dates (Year Round)

Week 1: April 1-April 4	Week 4: June 23- June 26
Week 2: April 7-10	Week 5: June 30-July 3
Week 3: April 14-17	Week 6: July 7-July 10

BOG3 District Proficiency Projections



Draft Budget

Summer Camp Proposed Budget	Total \$1,457,937.00
Instructional Staffing <ul style="list-style-type: none"> • Classroom Teachers (1:15) • ECP • ESL 	1,017,849.00
Support Staff <ul style="list-style-type: none"> • Site Coordinators (Administrator Level) • Office Staff 	134,900.00
Curriculum Resources	75,000.00
Supplies and Materials	15,000.00
Transportation	183,168.00
Meals	Grant Funded
Building Operations	32,020.00

Trainings and Outreach

Staff Trainings

- Principals
- Instructional Facilitators (Friday, January 10, 2014)
- 3rd Grade Teachers (Week of January 13, 2014)
- Assistant Principals (Thursday, January 16, 2014)
- Testing Coordinators (Wednesday, January 22, 2014)

Trainings and Outreach

- Communication
 - Website
 - Parent Nights January 15-February 5
 - Written Communication
 - Overview of legislation
 - Portfolio

Response to Read to Achieve

School
Boards

Other
Districts

School
Staff

DPI

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Discussion